

01 December 2015

Dear Oakies

ESTATE YEAR END INFORMATION

We are now in that busy time of the year when there is a mad rush to get those last things done before Christmas and the New Year. In the hectic rush often those little important things that can make a huge difference get forgotten.

We ask that you remember our 3 SMA Guards and their families who have done a great job this year with so many building projects on the go and resulting contractors in and out over and above their normal access control load and monitoring. Job well done as we have not had a reported breach this year.

Lynn Fagg of 9 Oakwood Lane has kindly again agreed to co-ordinate the guard Christmas collection. Envelopes or items for donation can be dropped off with Lynn or email Lynn at clfagg@polka.co.za to make other arrangements for those not able to do a drop off.

Other important matters to remember at this time of the year are for your and others safety so please note the following:

SECURITY MATTERS

At this time crime driven by substance abuse and poverty increases, please assist security in matters relating to access control, keep alarmed perimeter fence lines clear of vegetation and report anything of concern immediately. The new camera system is operational but nothing is as good as a community that stands together and communicates well.

If you are going to be absent or are having someone house sit please inform us using the standard forms available on the estates website www.oakwoodestate.co.za

CONTRACTOR/S ESTATE ACCESS

For all contractors the last working day will be Friday 18th December 2015.

No contractors will be allowed access to the estate between Saturday 19th December and the 11th January 2016. Only **emergency services** (plumbing, electrical, security etc.) will be permitted with gardening and pool services allowed only after the resident has pre-notified security.

FIRE PREVENTION

We are currently in the fire season and although we have a basic response plan in place please assist is by being vigilant and storing flammables safely. See www.oakwoodestate.co.za for the Fire Response Plan.

SAFETY MATTERS

The estate has many swimming pools, climbing structures, terraced embankments and other hazards on various properties. Potential hazards and mitigating these are the responsibility of each member of the HOA. The council by-laws require self-closing safety gates and fencing which are to be in place and in use. The HOA trustees have place signage with indemnity notices at the entrances and members are reminded that should a child be able to access your property from any public area the member becomes liable in the event of an incident.

Snakes are active at this time of the year due to the warmth and impact of fires. They are part of the natural area in which we live and should be respected although they tend to induce fear in most of us. If you see a snake, please give it space to move on or if you are concerned for family or pets please call security immediately or one of the local snake catchers or Watchcon who will remove and release them safely. We respectfully request that neither your employees nor you kill any snake or other wildlife on the estate.

- | | |
|--------------------|--------------|
| 1. WATCHCON | 021 790 9333 |
| 2. Grant Spooner | 083 5900 808 |
| 3. Michael Bowen | 076 6040 485 |
| 4. Guido Lamberty | 072 4111 077 |
| 5. Garth Loots | 076 9094 624 |

PARKING

Please assist by parking on your own property, keeping the road laybys for short term visitors and emergency vehicles only.

Please do not obstruct the turning circles.

The trustees would like to take this opportunity to wish you and your family a safe and blessed Christmas holiday.

Best Wishes

Robin Alistoun
For: MOE Trustees